



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: February 3, 2021
To: Chief School Administrators, Charter School and Renaissance School Project Leads
Route To: Business Administrators, Board Secretaries, Charter and Renaissance School Designees, Administrators, Board Members
From: Kathryn A. Whalen, Director
Offices of School Ethics and Compliance
Division of Executive Services
Deadlines: April 30, 2021, and November 1, 2021

Update: Filing of 2021 Personal/Relative and Financial Disclosure Statements

This supplemental memo serves to advise all districts, charter schools, and Renaissance school projects that the School Ethics Commission's (SEC) electronic filing system will become operational by February 8, 2021. However, as a result of ongoing and unanticipated development issues, the SEC has modified the deadline by which newly elected and newly appointed school officials must file their 2021 Personal/Relative and Financial Disclosure Statements (Disclosure Statements). All other deadlines remain unchanged. Additional information regarding the filing of 2021 Disclosure Statements, as well as answers to frequently asked questions, can be found on the [SEC's webpage](#).

Key Deadlines (Note: The third bullet item contains *revised language* regarding the deadline):

- *By February 8, 2021*: Opening of the February list of school officials (new and returning school officials).
- *February 22, 2021*: Deadline for the February list of school officials to be populated and submitted.
- ***March 24, 2021: Deadline for new school officials to file their Disclosure Statements.***
- *April 30, 2021*: Deadline for Board Secretary and charter and Renaissance school designees to complete their review of Disclosure Statements.
- *May 14, 2021*: Deadline for Board Secretary and charter and Renaissance school designees to submit certification and report to the SEC.
- *June 1, 2021*: Opening of the June list of school officials (*new school officials only*).
- *June 15, 2021*: Deadline for the June list of school officials to be populated.
- *November 1, 2021*: Deadline for Board Secretary and charter and Renaissance school designees to complete their review of Disclosure Statements.
- *November 15, 2021*: Deadline for Board Secretary and charter and Renaissance school designees to submit certification and report to the SEC.

Contact Information

If you have questions, please contact the Offices of School Ethics and Compliance at school.ethics@doe.nj.gov.

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